

GUNTHORPE PARISH COUNCIL

Minutes of the Parish Council Meeting on Wednesday 22nd June 2022 at 7.15pm
in Gunthorpe Village Hall

Apologies Cllr Everington, Yvonne Greenfield Clerk

22.03.01 Present (Acting Chair) – Cllr Jeffrey, Cllr Cope, Cllr Hill, Cllr Platten, Cllr Milward, Cllr Severn,

22.03.02 In attendance: Cllr Roger Jackson (joined 7.30pm)

Declaration of Interests - None

22.03.04 Minutes of the Parish Council meeting held on Wednesday 25th May 2022

Approval: -

Each Councillor had the Minutes sent to them for approval. Cllr Severn Proposed approval of the minutes, Cllr Hill seconded approval, all in favour.

22.03.04 Open Session for the Public -

22.03.05 Highways and other County Matters – Cllr Platten requested confirmation that yellow lines for both side of Main Street near the riding stables had been requested from VIA, Cllr Jackson confirmed that yellow lines would be actioned after relevant permissions had been obtained. This is hoped for by the end of 2022. Cllr Jackson also confirmed that potholes in the village had been repaired.

22.03.06 Newark and Sherwood District Council Matters –

22.03.07 Environmental Matters

Cllr Jeffrey spoke to a member of the grass cutting team about why the grass was not being cut back to the edge of the ditch, they said that it was too overgrown. The parish council agreed that a letter should be sent to the landowner to get the hedge and ditch cut and cleared. If not done the parish council would pay for it to be done. Letter needs to go to the landowner telling them to get it cut by September or the parish council will action. Cllr Platten will speak to Ben Stacey at NSDC about cutting requirements.

Natural England and NSDC have been contacted regarding putting the Parish land as a designated Nature Reserve. Natural England are being helpful in processing this and requested information has been supplied. It is not clear whether NSDC or Natural England need to make the next step, Currently NSDC do not seem to have a clear process for applying as a Nature Reserve. Cllr Platten proposed that we write to CEO of NSDC. confirmed that he had spoken to Matt Adey and the procedure is to go via Natural England first, Cllr Jackson suggested Cllr Platten speak to Matt Adey. Contact will be made with both groups to clarify and move things on as a matter of urgency.

Discussed funds needed. Cam Pearson and Peter have made 3 applications for grants. Roger confirmed that he is very hopeful this will be successful. There was discussion about the superlative detail in the application.

22.03.08 Anglers and Fishermens Working Group

The solicitor Ian Torr wants a meeting between Ashfield Anglers and Cllr Platten to discuss progress with the slope road. Cllr Everington will arrange. Cllr Platten proposed a meeting between the solicitor, Cllrs Everington and Platten before this, Cllr Platten will arrange. A database of names and full contact details is needed. A meeting will also be requested for the future of this.

20.12.09 Riverside Project, Gravel Extraction and Flood Alleviation

Flood Update – Cllr Jeffrey suggested first week of July for a flood meeting and requested Matt Duckworth, Matt Everitt- VIA invite Ross Marshall and Roger Jackson to be present.

The footpaths warden Sue Jarczewski visited the river side area and sent her report which was circulated. GPC to request a site visit Cllr Jeffrey to arrange.

22.03.10 Correspondence - Circulated

22.03.11 Planning -

New Applications –

www.newark-sherwooddc.gov.uk/planningapplications/

Decisions- To note District Council planning – None

Despite previous discussions it is unclear if the covered area on Tom Brown's front needed planning permission or is classed within permitted development. Cllr Jackson suggested a letter to NSDC planning enforcement for them to clarify. Clerk to write to Michael Reid or Richard Marshal to clarify this.

A letter from GPC was requested by a parishioner to clarify comments made by GPC on the planning portal. A letter was drafted and agreed.

22.03.12 Village Hall and Playing Fields,

Jubilee celebrations went very well.

An accident involving a care reversing into the Village hall was discussed. The wall and new toilets have been affected with obvious structural damage. The insurance process is underway with liability accepted by the driver. Loss of revenue discussed. Structural engineer has already reviewed and their report is awaited.

22.03.13 Financial and Administration -

Monthly financial statement, cheque list and accounts year to date,
Circulated to all Councillors and agreed, Cheque payments list agreed.

22.03.14 Other Matters

Discussion was had further to the Clerk's resignation. We thank our current clerk for her work.

The job has been advertised with NALC. Discussion was had regarding what GPC needs from a clerk going forwards. There was discussion about the lack of clear processes especially in making councillors aware of communication and correspondence received and sent.

Agreement was made that there needs to be an 'action plan' or 'action points' that are generated at the end of each meeting. These need a name next to them and should be acted upon and progress reported back on at the next meeting.

Agreement was made that Councillors need to see the draft letters and be able to comment on them before they are sent (eg 7 day open response time before being sent). This requires functioning email services. Letters received regarding important issues should also be circulated immediately when delivered top GPC or Clerk There needs to be a record of the correspondence sent and received.

Minutes, Agenda and Finance statements need to be reliably sent to each Councillor before each meeting.

Next Parish Council and Annual Parish Meeting Wednesday 27th July 2022 7.15pm

Meeting closed

Signed ----- Date -----

Chairman of Gunthorpe Parish Council

